



Request For Quotation (RFQ) DOCUMENT FOR

**Painting (Internal) works of Currency Chest and Strong Room at
CBI Premises, Koti, Hyderabad**

Currency Chest address – Basement, Central Bank of India
Premises, Bank Street, Koti, Hyderabad - 500095

NAME OF BIDDER _____

ADDRESS _____

RFQ Publication date: 14.09.2021

Last Date of Submission: 28.09.2021 Time: Till 11:00 hrs

**Central Bank of India
Regional Office, Hyderabad, No.5-1-710,711,712, First Floor, Bank Street, Koti,
Hyderabad – 500095.**

**Independent External Monitor – Shri Jagdip Narayan Singh
Contact - 011-61515609, 9978405930
jagadipsingh@yahoo.com**

This RFQ consists of pages from 01 to 24.

NOTICE INVITING RFQ

RFQ No. RO:HYD:BSD:ARCH:2021-22:87

Date: 14.09.2021

M/s _____

Dear Sir/s,

Reg: Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad.

RFQs are invited from eligible contractors for the captioned work. The RFQ form can be obtained from the office of Chief Manager (GAD), Regional Office, Central Bank of India, No.5-1-710,711,712, First Floor, Bank Street, Koti, Hyderabad – 500095 on or before 10.11.2017 after satisfying the fulfillment of the criteria mentioned therein.

The sealed RFQ in the prescribed RFQ form in envelope as follows should be addressed to Chief Manager (GAD), Regional Office, Central Bank of India, No.5-1-710,711,712, First Floor, Bank Street, Koti, Hyderabad – 500095 and super scribed as **“Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad”**. The envelope shall be dropped in the RFQ Box provided **at the first floor not later than 11:00 hrs on 28.09.2021.**

If the last date of receipt or opening of the RFQs happens to be a holiday, then the receipt and opening of the RFQs shall be shifted to next working day without change of time and venue.

CENTRAL BANK OF INDIA also reserves the right to negotiate or partly accept any or all, in part or in whole the RFQs received without assigning any reasons thereof. The Contractor/bidder may have to furnish Rate Analysis for the scrutiny of rates by CENTRAL BANK OF INDIA for negotiation etc., if required. RFQs that do not fulfill all or any of the above conditions and conditions mentioned in the RFQ documents or are incomplete in any respect are liable to be rejected. Any discrepancies, omissions, ambiguities in the RFQ documents or any doubt as to their meaning should be reported in writing to Chief Manager (GAD), Regional Office, Central Bank of India, No.5-1-710,711,712, First Floor, Bank Street, Koti, Hyderabad – 500095, who will review the questions and where information sought is not clearly indicated or specified. CENTRAL BANK OF INDIA will issue clarifications to all the Contractor/bidders, which will become part of the contract document. CENTRAL BANK OF INDIA will not be responsible if the discrepancies, omissions, ambiguities in the RFQ documents or any doubts as to their meaning are not brought to the notice of CENTRAL BANK OF INDIA, before three working days prior to the date of submission of the RFQ.

You are advised to ensure strict observance of commercial aspect of this RFQ and also of the following points:-

Description of work/s:	Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad.
Cost of RFQ :	Rs.1000/-
RFQ Price :	Rs.2,50,000/-
Issuing of RFQ Document :	May be downloaded from Bank Website or may be collected in person upon payment of cost of RFQ.
Method of Procurement:	OPEN RFQ, publishing the NIT on Bank website and publish a condensed advertisement in a national and local daily as per norms.
Procurement System:	SINGLE BID SYSTEM
Date of issue of Notice Inviting RFQ:	14.09.2021
Deadline for submission of RFQ (date and time) :	28.09.2021 at 11:00 hours
RFQ Validity expires in :	90 days from the date of opening of price bids
Defects liability Period :	12 months from the date of virtual completion, as certified by CENTRAL BANK OF INDIA.
RFQ opening date and time:	28.09.2021 at 11:30 hours
Taxes :	As applicable, to be included in the quoted price
Bid Security (Earnest Money Deposit):	Rs.10,000/-
Initial Security Deposit (ISD):	2% of accepted value of the RFQ shall be provided by the successful Contractor/bidder in form of demand draft from a scheduled bank within 3 days of intimation to him of signing of Articles of Agreement. EMD shall become a part of ISD.
Total Retention Money to be held by bank during defect liability of one year from date of completion	5% of total value of work (RETURNABLE UPON ONE YEAR after completion of Virtual completion certificate and successful completion of defect liability period)
Best Offer :	Bid of the best offer (L1) from responsive bidder will normally be accepted.
Time of Completion	30 Days including monsoon months from the 7th day of signing of Articles of Agreement
Liquidated damages:	For delay in completion of the works will be levied at 0.25% of the value of the accepted RFQ for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted RFQ.
Other terms:	CENTRAL BANK OF INDIA reserves the right to accept or reject any /all RFQ/s in part or whole of any firm / firms without assigning any reasons for doing so. The successful Contractor/bidder will enter into agreement with CENTRAL BANK OF INDIA as per the standard format given in the RFQ on a non-judicial stamp paper as per prevailing Stamp Act of the State within 7 Days from the date of signing of Articles of Agreement failing which the bidder's EMD may stand forfeited. Bidders can inspect the site before submitting the RFQ. The onus of co-operation with other contractors for any disciplines in services lie on the Contractor/bidder. The EMD of unsuccessful Bidders to be returned as promptly as possible upon the successful Bidder's furnishing of the security deposit as per Bank guidelines. All documents that comprise the RFQ documents should be signed and sealed by the Contractor/bidder. No part of the bill of quantities including specifications should be deleted.

CRITERIA OF ELIGIBILITY FOR ISSUE OF RFQ DOCUMENTS

This Notice Inviting RFQ (NIT) shall also form part of the RFQ Documents.

1. Each RFQ comprising Notice Inviting RFQ, Form of RFQ, Instructions to Contractor/bidders, Articles of Agreement, General and Special Conditions of Contract, Specifications and Schedule of Quantities.
2. RFQ shall contain Earnest Money deposit, cost of the RFQ and all parts of the RFQ, completed in all respects, without inclusion of any conditions whatsoever. In case any conditions are included, the same shall not be taken into consideration. Further, the RFQ in such case is liable to be rejected.
3. The sealed envelope shall be sealed and submitted to Chief Manager (GAD), Regional Office, Central Bank of India, No.5-1-710,711,712, First Floor, Bank Street, Koti, Hyderabad – 500095 and super scribed “**Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad**” should be submitted to the above office not later than **11:00 hrs on 28.09.2021** and **will be opened at 11:30 Hrs. on 28.09.2021** in presence of Contractor/bidders or their authorized representatives who choose to be present.
4. This RFQ shall not include any conditions, stipulated by the Contractor/bidder, whatsoever. In case any conditions are included in the RFQ, the same shall not be taken into consideration. Further, the RFQ in such case is liable to be rejected.
5. Earnest Money Deposit (EMD) of Rs. 10,000/- and RFQ cost of Rs. 1000/- by way of DD as per details given below. EMD & RFQ cost will not be received through cash or cash transaction in Bank account. Such RFQs will be rejected without assigning any reason.
6. EMD/RFQ fee is exempted for Micro and Small Enterprises (MSEs), certificate copy to be submitted as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department.
7. A complete set of RFQ documents may be purchased, between the hours of 10.30 am to 5.00pm prior to one day before the closing date of RFQs i.e. 22.08.2021, by interested prospective bidders from address specified below upon payment of a non-refundable fee of Rs.1000/- (Rupees Two Thousand only) by demand draft/ banker’s cheque in favour of Central bank of India, payable at Hyderabad must accompany each RFQ and each RFQ is to be in a sealed cover super-scribed “Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad” and payable at Hyderabad. RFQ document can also be downloaded from the website www.centralbankofindia.co.in/English/RFQspace.aspx. Any RFQ not accompanied with the EMD or the specified fee shall be rejected.
8. RFQs received late on account of any reason whatsoever and **telegraphic and faxed/post RFQs shall not be entertained.**

Yours faithfully,

Chief Manager – (GAD)

Regional Office, Central Bank of India,
No.5-1-710,711,712, First Floor,
Bank Street, Koti, Hyderabad – 500095

FORM OF RFQ

Place :

Date :

Chief Manager – (GAD)

Regional Office, Central Bank of India,
No.5-1-710,711,712, First Floor,
Bank Street, Koti,
Hyderabad – 500095

Sir,

Having examined the specifications and schedule of quantities relating to the work/s specified in the memorandum hereinafter set out and having visited and examined the site of the work/s specified in the said memorandum and having acquired the requisite information relating thereto as affecting the RFQ, I/We hereby offer to execute the work/s specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached schedule of quantities and in accordance in all respects with the specifications and instructions in writing referred to in conditions of RFQ, the Articles of Agreement, Special Conditions, Schedule of Quantities and Conditions of Contract and with such materials as are provided for and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

Description of work/s:	<i>Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad</i>
Cost of RFQ :	<i>Rs.1000/-</i>
RFQ Price :	<i>Rs.2,50,000/-</i>
RFQ Validity expires in :	<i>90 days from the date of opening of price bids</i>
Defects liability Period :	<i>12 months from the date of virtual completion, as certified by CENTRAL BANK OF INDIA.</i>
RFQ opening date and time:	<i>28.09.2021 at 11:30 hours</i>
Taxes :	<i>As applicable, included in the quoted price</i>
Bid Security (Earnest Money Deposit):	<i>Rs.10,000/-</i>
Initial Security Deposit (ISD):	<i>2% of accepted value of the RFQ shall be provided by the successful Contractor/bidder in form of demand draft from a scheduled bank within 3 days of intimation to him of signing of Articles of Agreement. EMD shall become a part of ISD.</i>
Total Retention Money to be held by bank during defect liability of one year from date of completion	<i>5% of total value of work (RETURNABLE UPON ONE YEAR after completion of Virtual completion certificate and successful completion of defect liability period.)</i>
Time of Completion	<i>30 Days including monsoon months from the 7th day of signing of Articles of Agreement.</i>
Liquidated damages:	<i>For delay in completion of the works will be levied at 0.25% of the value of the accepted RFQ for every week of delay or part thereof, subject to maximum of 5% of the value of the accepted RFQ.</i>
Other terms:	<i>CENTRAL BANK OF INDIA reserves the right to accept or reject any /all RFQ/s in part or whole of any firm / firms without assigning any reasons for doing so.</i>

	• <i>The successful Contractor/bidder will enter into agreement with CENTRAL BANK OF INDIA as per the standard format given in the RFQ on a non-judicial stamp paper as per prevailing Stamp Act of the State within 7 Days from the date of signing of Articles of Agreement failing which the bidder's EMD may stand forfeited.</i> • <i>Bidders can inspect the site before submitting the RFQ.</i> • <i>The onus of co-operation with other contractors for any disciplines in services lie on the Contractor/bidder.</i> • <i>The EMD of unsuccessful Bidders to be returned as promptly as possible upon the successful Bidder's furnishing of the security deposit as per Bank guidelines.</i> • <i>All documents that comprise the RFQ documents should be signed and sealed by the Contractor/bidder.</i> • <i>No part of the bill of quantities including specifications should be deleted.</i>
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2. Should this RFQ be accepted, I/We hereby agree to abide by the terms and provisions of the said Conditions of Contract annexed hereto so far as they may be applicable or in default thereof to forfeit and pay to the Central Bank of India the amount mentioned in the said conditions.
3. I/We have submitted DD for Rs.10,000/- as Earnest money and Rs.1,000/- as RFQ Cost with the RFQ, which will bear no interest. Should I/We fail to execute the contract when called upon to do so, I/We do hereby agree that this sum shall be forfeited. In case of unsuccessful bidders, the EMD will be refunded only on award of Contract to the successful bidder. If the bidder withdraws his RFQ before expiry of the validity period of the RFQ or if the Contractor fails to execute / complete the works satisfactorily, CENTRAL BANK OF INDIA reserves the right to forfeit the EMD. The cost of the RFQ will not be refunded in any case.
4. "Initial Security Deposit (ISD)" of 2% of accepted value of the RFQ shall be provided by the successful Contractor/bidder in form of demand draft from a scheduled bank within 3 days of intimation to him of signing of Articles of Agreement. The EMD already furnished shall be taken in to account while determining the ISD. In other words EMD shall become a part of ISD. The ISD will be liable to be forfeited in case the contractor commits any breach of any terms and conditions of the Contract or fails to complete the work. This forfeiture is independent of the liquidated damages provided for in the Contract. The ISD will not bear any interest.
5. I / We agree to pay Income-tax, GST, Sales-tax, Works Contract Tax, Labour Welfare Fund Charges, Excise /Octroi duties and all other taxes etc. as prevailing from time to time on such items for which such taxes and charges are levied by the appropriate authorities. The rates quoted by me/us are inclusive of all such taxes and charges including GST, change in tax etc. as are applicable and the rates quoted by me/us are firm and not subject to any change due to fluctuations in any taxes or in the market.
6. I / We understand that you are not bound to accept the lowest offer or bound to assign any reasons for rejecting our RFQ.
7. I / We agree to keep our offer open for 90 days from the date of opening of bid.

Signature of Contractor
With seal & stamp

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this ___ day of _____, between the Regional Office, Central Bank of India, No.5-1-710,711,712, First Floor, Bank Street, Koti, Hyderabad – 500095 (hereinafter called "the Employer") of the one part and _____ (hereinafter called "the Contractor") of the other part.

WHEREAS the Employer is desirous of carrying out the work of " **Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad**" (hereinafter referred to as "work" and has issued a RFQ (Ref No. _____ dated _____) describing the works to be done.

In response to the said RFQ of CENTRAL BANK OF INDIA, the Contractor has submitted and agreed for work as per terms and conditions mentioned in the RFQ hereinafter referred as "RFQ Document" and CENTRAL BANK OF INDIA has accepted the RFQ Document submitted by the contractor and has issued a work order (Ref.No _____ dt _____). The terms used but not defined in this Agreement shall have full meaning given to such terms in the RFQ Document for work.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. In this Agreement, words and expression shall have the same meanings as are respectively assigned to them in the conditions of contract hereinafter referred to.
2. The following documents shall be deemed to form and be read and construed as part of this agreement viz.
 - a. RFQ Document submitted by the Contractor and accepted by the Employer for the work
 - b. Letter of Award of work to the Contractor by the Employer
 - c. Any other document specifically indicated to be included in the contract agreement and mutually agreed upon by both the parties

IN WITNESS WHEREOF the Employer has set its hand to these presents through its duly authorized official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicates hereof to be executed on its behalf, the day and year first herein above written.

Signature Clause:

SIGNED AND DELIVERED BY the Central Bank of India by the hand of Shri _____
_____ (name and designation) in the presence of

(1) _____

Address : _____

(2) _____

Address : _____

SIGNED AND DELIVERED BY

_____ in the presence of

(1) _____

Address : _____

(2) _____

Address : _____

The COMMON SEAL OF _____ was
hereunto affixed pursuant to the resolutions passed by its
Board of Directors at the meeting held on _____ in
the presence of

(1) _____

(2) _____

Directors, who have signed these presents in token thereof
in the presence of

(1) _____

(2) _____

SIGNED AND SEALED BY the Contractor by the
hand of Shri _____ and duly
Constituted Attorney.

GENERAL INSTRUCTIONS TO CONTRACTORS AND SPECIAL CONDITIONS

1. No RFQ will be received after **11:00 hrs on 28.09.2021** under any circumstance whatsoever.
2. RFQs will be opened at 11:30 hrs on 28.09.2021 at his office by Chief Manager, Central Bank of India, Regional Office, Hyderabad or any other officer designated for this purpose by him in the presence of the other officials and the Contractor/bidders or their representatives, should they choose to be present.
3. RFQs shall remain open to acceptance by the Bank for a period of 90 days from the date of opening the RFQ which may be extended by mutual agreement and the Contractor/bidder shall not cancel or withdraw the RFQ during the period.
4. The Contractor/bidder must use only the forms issued by the Employer to fill in the rates.
 - a. The RFQ form must be filled in English and all entries must be made by hand and written in ink. If any of the documents are missing or unsigned the RFQ may be considered invalid by the Bank at its discretion.
 - b. Rates should be quoted both in figures and words in columns specified. All erasures and alterations made while filling the RFQ must be attested by initials of the Contractor/bidder. No advice of any change in rate or conditions after the opening of the RFQ will be entertained.
 - c. Each of the RFQ documents should be signed by the person or persons submitting RFQ in token of his/their having acquainted himself/themselves with the General Conditions of Contract, Specifications, and Special Conditions etc. as laid down. Any RFQ with any of the documents not so signed may be rejected.
 - d. The RFQ submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to RFQ into the proposed contract. Otherwise the RFQ may be rejected by the Bank.
5. Under no circumstance, earnest money deposit or the cost of the RFQ will be accepted in the form of fixed deposit receipts or Banks or Insurance guarantee or cheque.
6. On receipt of intimation from the Employer of the acceptance of his/their RFQ, the successful Contractor/bidder shall be bound to implement the contract and within seven days thereof the successful Contractor/bidder shall sign an agreement in accordance with the draft agreement but with written acceptance by the Central Bank of India, will constitute a binding contract, between the Central Bank of India and the person so RFQing, notwithstanding any other formal agreement is or is not subsequently executed. The cost of the stamp paper is to be borne by the successful Contractor/bidder.
7. In addition to the Earnest Money Deposit and ISD and as further security for the due fulfillment of the contract by the contractor, 5% of the value of work done will be deducted by the Employer as Retention Money from each payment to be made to the Contractor. All compensation or other sums of money payable by the Contractor to the Employer under the terms of this Contract may be deducted from his retention money and the security deposit if the amount so permits and the Contractor shall, unless such deposit has become otherwise payable, within ten days after such deduction make good in cash the amount so deducted.

8. The contractor shall not assign the Contract. He shall not sublet any portion of the Contract except with the written consent of the Employer.
9. The Schedule of probable Quantities is liable to alteration by omission, deductions or additions at the discretion of the Employer. Each RFQ should contain not only the rates but also the value of each item of work entered in a separate column and all the items should be totaled in order to show the aggregate value of the entire RFQ.
10. The Contractor/bidder must obtain for himself on his own responsibility and at his own expense all the information which may be necessary for the purpose of making a RFQ for entering into a contract and must inspect the site of the work and acquaint himself with all local conditions, means of access to work, nature of the work and all matters pertaining thereto.
11. The rates quoted in the RFQ shall include all charges for scaffolding, centering, hire charges for any tools and plants, sheds for material, marking out and clearing of site, watering etc. The rates quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or taxes or any conditions whatsoever. Contractor/bidders must include in their rates sales tax, service tax, works contract tax, excise duty, octroi and any other tax and duty or other levy levied by the Central Government or any State Government or Local authority, if applicable. No claim in respect of any taxes, cess, duty, octroi or levy shall be entertained by the Employer. TDs as applicable will be deducted from the payments to be made to the Contractor/bidder.
12. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the Contractor and it shall be reckoned from the 10th day after written order to commence the work is issued. If the Contractor fails to complete the work within the specified period, he shall be liable to pay compensation as defined by the Liquidated Damages clause. The Contractor/bidder shall before commencing work prepare a detailed work program, which shall be approved by the Employer.
13. The Contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing the work, whatever the cause of delays may be, including delays arising out of modification to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Employer shall not be liable for any claim in respect thereof. The Employer does not accept any liability for any sum besides the RFQ amount.
14. The successful Contractor/bidder is bound to carry out any items of work necessary for the completion of the job even though such items are not included in the quantities and rates. Schedule of instructions in respect of such additional items and their quantities will be issued in writing by the Employer.
15. The successful Contractor/bidder must co-operate with the other contractors appointed by

the Employer so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Employer.

16. The Employer will provide water and power required for the work free of cost at a suitable point and the contractor shall make his own arrangement to carry the same as required. The Contractor should ensure that the water and power facility provided by the Employer are not wasted.
17. From commencement to completion of works, the Contractor shall take full responsibility for the care of the work and for taking precautions to prevent any loss or damage to the works and shall be liable for any damage or loss or theft that may arise to the works or any part thereof from any cause whatsoever, inherent defects and failures due to poor workmanship and causes such as lightning, explosion, earthquake, storm, hurricane, floods, inundation, riots (excluding civil war, rebellion, revolution and insurrection) and shall at his own cost, repair and make good the same so that at all times the work shall be in good order and condition and in conformity in every respect with the requirements of the Contract.

Explanation:

For the purpose of this condition, the expression “from the commencement to completion of work” shall mean the time commencing from the issue of the work order to the contractor and ending with the issue of Virtual Completion Certificate.

18. We also agree to indemnify CENTRAL BANK OF INDIA by giving suitable Indemnity Bond as per CENTRAL BANK OF INDIA's proforma attached herewith. We agree that CENTRAL BANK OF INDIA will make payment to us only after we furnish the Indemnity Bond to CENTRAL BANK OF INDIA.

I / We hereby declare that I /We have read and understood the above instructions for the guidance to Contractor/bidders.

Witness
stamp):

Signature of Contractor/bidder (with seal &

Address:_____

Date:

**ANNEXURE
"A"SAFETY
CODE**

1. There shall be maintained in a readily accessible place first aid appliances including adequate supply of sterilized dressings and cotton wool.
2. An injured person shall be taken to a public hospital without loss of time, in case where they injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all works that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the said rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing whose minimum height shall be one meter.
7. No floor, roof or other part of the structure shall be so overloaded with debris or materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement, mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
19. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10.
 - (i) No paint containing lead or lead products shall be used except in the form of paste or ready made paint.
 - (ii) Suitable face masks should be supplied for use by the workers when the paint is applied in the forms of spray or surface having lead paint is being dry rubbed and scraped.
11. Overalls shall be supplied by the Contractor to the painters and adequate facilities shall be provided to enable the working painters to wash during the periods of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments anchorage and supports shall be in perfect condition.
13. The ropes used in hoisting or lowering material or as a means of suspension shall be of durable quality and adequate strength and free from defects.

SPECIAL TERMS & CONDITIONS OF THE CONTRACT

1. The Contract shall remain in the custody of Employer and shall be produced by him at his office as and when required by the Contractor.
2. The Contractor shall provide everything necessary for the proper execution of the works according to the intent and meaning of the Schedule of Quantities and Specification taken together whether the same may or may not be particularly shown or described therefrom, and if the Contractor finds any discrepancy in the writing refer the same to the Employer who shall decide which is to be followed.
3. The Contractor shall conform to the provisions of any Act or the Law relating to the works, and to the Regulations and Bye-Laws of any authority and of any Water, Lighting and other Companies and shall before making any variations from the Specification that may be necessitated by so conforming, give to the Employer written notice, specifying the variation proposed to be made and reason for it, and apply for instructions thereon. The Contractor shall bring to the attention of the Employer all notices required by the said Acts, Regulations or Bye-Laws to be given to any Authority and pay to such Authority, or to any Public Office all fees that may be properly chargeable in respect of the works and lodge the receipts with the Employer.
4. The Contractor shall indemnify the Employer against all claims in respect of patent rights, and shall defend all actions arising from such claims' and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.
5. Suitable and strong scaffoldings should be provided for workmen for all works that cannot safely be done from ground or from solid constructions. No extra payment shall be made for this unless specifically mentioned.
6. Adequate precautions shall be taken to prevent danger from electrical equipment. No material on the site of work shall be so stacked or placed as to cause danger or inconvenience to any person or the public. The Contractor shall provide all necessary fencing and lights to protect the public from accident and shall be bound to bear the expenses of defense of every suit, action or other proceeding at law that may be brought by any person for injury sustained owing to neglect of the above precaution and to pay any damages and costs which may be awarded in any such suit, action or proceedings to any such person.
7. The Contractor shall give all necessary personal superintendence during the execution of the work, and as long thereafter as the Employer may consider necessary until the expiration of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any direction, explanation, instructions or notice given by the Employer to such representative shall be deemed to be given to the Contractor.
8. The Contractor shall on the request of the Employer immediately dismiss from the works any person employed thereon by him, who may, in the opinion of the Employer, be incompetent or misconducts himself, and such person shall not be again employed on the work without the permission of the Employer.
9. The Employer, and their respective representatives shall at all reasonable times have free access to the works and/or to the workshop, factories OR other places where materials are lying or from which they are being obtained, and the Contractor shall give every facility to the

Employer, and their representatives necessary for inspections and examination test of the materials and workmanship. No person unauthorized by the Employer except the representatives of Public Authorities shall be allowed on the works at any time.

10. The Schedule of Quantities, unless otherwise stated shall be deemed to have been prepared in accordance with the Standard Method of Measurement. Any error in description or in quantity or in omission of items from the Schedule of Quantities shall not vitiate this Contract but shall be rectified and the value thereof ascertained by the Bank shall be added to or deducted from the Contract amount (as the case may be) provided that there shall be no rectification or error in the Contractor's Schedule of Rates.
11. The Contractor shall be deemed to have satisfied himself before RFQing as to the correctness and sufficiency of his RFQ for the works and of the prices stated in the Schedule of Quantities and/or the schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.
12. Any defect, or other faults which may appear within the "Defects Liability Period" stated in the appendix hereto or, if none stated, then within 12 months after the virtual completion of the works arising in the opinion of the Employer from materials or workmanship not in accordance with the Contract shall upon the directions in writing from the Employer, and within such reasonable time as shall be specified therein, be mended and made good by the Contractor, at his own cost and in case of default the Employer may employ and pay other person to amend and make good such defects, or other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Employer from the amount which may become due to the Contract, or the Employer, may in lieu of such amending and making good by the Contractor deduct from any moneys due to the Contractor a sum equivalent to the cost of amending such work. In the event of the amount retained under EMD/RMD/ISD being insufficient, recover the balance from the Contractor, together with any expense the Employer may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub - Contractor employed on the works who has been nominated or approved by the Employer as provided in Clause 15, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof.
13. The Works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed and Defects Liability Period shall commence from the date of virtual completion mentioned in such certificate.
14. The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or damages arising from carelessness, accident or any other cause whatever in any way connected with the carrying out of the Contractor. This Clause shall be held to include, inter alia, any damage to roads, streets, foot-paths, bridges or ways as well as all damage caused to buildings and works forming the subject of this Contract, by frost or other inclemency of weather. The Contractor shall indemnify them and hold him harmless in respect of all and any expenses arising from any such injury or damages to persons or property as aforesaid and also in respect of any claim made in respect of injury or damages under any Acts of Government or otherwise and also in respect of any Award of compensation of damages consequent upon such

claims. The Contractor shall reinstate all damages of every sort mentioned in this Clause, so as to delivery up the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property or third parties.

15. The Contractor shall indemnify the Employer against all claims which may be made against the Employer by any member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, until the virtual completion of the Contract. The Contractor shall also similarly indemnify the Employer against all claims which may be made upon the Employer whether under various Act or any other statute in force during the currency of this Contract in respect of any employee of the Contractor or any Sub-Contractor. The Employer shall be at liberty and is hereby empowered to deduct the amount of any damage compensation, costs, charges and expenses arising or accruing from or in respect of any such claims or damages from any or all sums due or to become due to the Contractor.
16. If the Contractor fails to complete the work by the date stated in the Appendix or within any extended time hereof the Contractor shall pay or allow the Employer the sum named in the Appendix as "Liquidated Damages and the Employer may deduct damages from any moneys due to the Contractor.
17. If in the opinion of the Employer the works be delayed (a) by force majeure or (b) reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighboring owners or Public Authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesman engaged or nominated by the Employer and not referred to in the Schedule or Quantities and/or Specification or (e) by reason of civil commotion, local combination of workmen or strike or lockout affecting any of the building traders, the Employer may make a fair and reasonable extension of time for completion of the Contract Works. In any of the cases as specified herein above, the Contractor shall as soon as may be, give prior written notice thereof to Employer, wherever possible/applicable, but the Contractor shall nevertheless constantly use his endeavors to prevent delay and shall do all that may reasonably be required, to the satisfaction of the Employer to proceed with work.
18. The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.
19. If any dispute, difference or question shall at any time arise between the parties as to the constriction of this Agreement or concerning anything or as to the rights, liabilities and duties of parties hereunder that the decision of the Employer or its Chief Manager is final and binding.

Signature of Contractor/bidder (with seal &
stamp)

Address: _____

Place & Date: _____

APPENDIX HEREIN BEFORE REFERRED TO

1.	Defects Liability Period	One Year
2.	Period of Final Measurement	60 Days
3.	Date of Commencement	7th day of signing of Articles of Agreement
4.	Date of Completion	37th day from the date of issuance of signing of Articles of Agreement
5.	Value of works for Interim Certificates	50% of the work.
6.	Retention Percentage	5% of the bill value.
7.	Total Retention Money (Earnest Money + Retention Money)	5% of total value of work.
8.	Return of retention Money	One year after completion of Virtual completion certificate and successful completion of defect liability period.

Scaffolding: If required scaffolding is to be provided to complete the item as per BOQ.

The work of scaffolding shall be deemed to be the part of the work of respective items underschedule and no extra payment in this regard under any circumstance shall be admissible.

The scaffolding thus erected shall have to be got approved from the Bank or his representative before commencing the work or actual painting.

However, it should be noted that approval from the Engineer shall not relieve the Contractor of his responsibility and any damage to the property or any loss of life due to the negligence on this regard shall be at the Contractor's account.

PROFORMA OF THE INDEMNITY BOND
(ON THE APPROPRIATE VALUE OF NON-JUDICIAL STAMP PAPER)

TO,
Chief Manager – (GAD)
Regional Office, Central Bank of India,
No.5-1-710,711,712, First Floor,
Bank Street, Koti,
Hyderabad – 500095

Sir,

Reg - Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad - Work Order No. _____ Dated _____ issued _____ by CENTRAL BANK OF INDIA to M/s. _____.

Agreement between M/s. _____ and CENTRAL BANK OF INDIA Dated _____ Furnishing of Indemnity Bond by the Contractor against the claims of the Government and other Statutory Authority in respect of the **"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad"**

WHEREAS

- a) The Central Bank of India (CBI in short) is getting **"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad"**.
- b) CENTRAL BANK OF INDIA has invited RFQs for the work of **"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad"**.
- c) It is one of the conditions of the RFQ that the RFQ rates shall be firm and shall not subject to variation on account of imposing of any taxes, duties, excise duty, Octroi, service tax etc. by the Government (Central or State) or by any other statutory authority of RFQs by CENTRAL BANK OF INDIA and that the Contractor shall indemnify CENTRAL BANK OF INDIA from any or all of the claims in future from the Government (Central or State) or any other Statutory Authority in this behalf.

Now, therefore, this indemnity witness that:-

- d) In Pursuance of the above we, M/s. _____ do hereby agree to indemnify and keep indemnified CENTRAL BANK OF INDIA from any loss, damages, costs, charges, fine and expenses which may be incurred or sustained by CENTRAL BANK OF INDIA on account of imposition or increase in rates by the Government, Central or State, of any kind of taxes, duties, cess, Sales tax on works contract, excise duty, Octroi, service taxes etc. on the materials or otherwise during the discharge by us of the said work of **"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad"**.

1. We M/s. _____ further agree and undertake to bear and pay the said taxes, duties, octroi etc. as and when imposed by the Government,

Central or State.

2. Any third party claims, civil or criminal complaints, liabilities, site mishaps and other accidents or disputes and/or damages occurring or arising out of any mishaps at the site due to faulty work, for our negligence, faulty construction and/or for violating any law, rules and regulations in force, for the time being while executing/executed works by me/us,
3. Any damages, loss or expenses due to or resulting from negligence or breach of duty on the part of me/us or any of our sub-contractor/s if any, servants or agents.
4. Any claim by an employee of mine/ours or of sub-contractor/s, if any, under the Workmen Compensation Act, 1923 and Employer's Liability Act, 1938 or any other law, rules and regulations in force for the time being and any Acts replacing and/or amend the same or any of the same as may be in force at the time and under any law in respect of injuries to persons or property arising out of and in the course of the execution of the contract work and/or arising out of and in the course of employment of any workmen/employee.
5. Any act or omission of mine/ours of sub-contractor/s if any, our/their servants or agents which may involve any loss, damage, liability, civil or criminal action.
6. We shall not revoke it without the written consent of CENTRAL BANK OF INDIA.

Dated this _____ day of _____, Two Thousand _____.

Signature of the Contractor

Seal

Name of Authorized Person.

SPECIFICATIONS

General

- i. The entire work shall be done in first-class manner. The Contractor shall use materials of best quality and of approved manufacturers. **Make of Paint used should be of Nippon preferably.**
- ii. Special care shall be taken by providing suitable covers tarpaulins etc. to prevent dust nuisance and for protecting furniture and costly equipment. The work shall be carried out without any inconvenience to the occupants/officers. The rates quoted shall include covering of furniture and for handling and re-arranging the furniture etc. and any damage to property caused by the Contractor, shall be made good by the Contractor at his cost. The work shall be done in sequence to complete all works required to be done, in shortest time as possible.

Mode of Measurements

All measurements shall be in metric units. Length and breadth to be measured correct to a foot.

Specifications

All the items of work shall be executed as per IS/BIS / CPWD specifications/standards relevant for carrying out the item/work. No deviations from IS/BIS norms shall be allowed. In case of any absence of standard, the directions of the Bank shall be followed.

PREAMBLE TO SCHEDULE OF QUANTITIES

"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad".

1. Preamble to schedule of quantities form a part of schedule of quantities for contractual purpose and should be studied carefully prior to filling up the schedule of quantities.
2. Schedule of quantities including the preamble to the schedule of quantities supersedes Technical specifications, General and Special conditions of Contract in case there are any discrepancies between any of these sections.
3. Items are described to the best possible extent in schedule of quantities. However, should there be any clarifications required about any item, the same should be done by the bidder prior to quoting final rate for a particular item. No claim for any unclear and missing information shall be entertained once the contract is awarded.
4. Rate to be quoted against any item in the Schedule of Quantities shall be inclusive of all the materials, labour, equipment, facilities and direct and indirect overheads and profits necessary for safe and timely completion of item in accordance with the specifications.
5. Mode of measurements for any item shall be in accordance with IS/BIS standards, if not mentioned in the item specifications. If there is any discrepancy, the decision of CENTRAL BANK OF INDIA shall be final.
6. Quantities allocated for various items are based on general inspection and as such they are only approximate. Variations to any extent are possible during actual execution for individual items as well as for whole work. It shall be the responsibility of bidder to assess the extent of variations and to account for the same in the quoted bid; no extra claim shall be entertained on account of variations in quantities for whatsoever reason.
7. If no rate/amount is mentioned against any of the items in Bill of Quantities, the same shall be considered to be covered in the quoted items.
8. Notes given in the Bill of Quantities should be read carefully before quoting the rates.
9. All quoted rates shall be inclusive of all taxes, Government Sales Tax (State & Central), service tax, GST or any other taxes inclusive of octroi and excise duty, levies, wages, etc. as per minimum wages Act etc. No other claim whatsoever in this respect shall be entertained. The rates shall be firm for the duration of this contract plus authorized extension period, if any.
10. Rate quoted by the contractor shall include for removal of debris out of premises to the safe Municipal Corporation limits, removing stains and cleaning the site thoroughly and unless the same is done to the satisfaction of the Consultant/CENTRAL BANK OF INDIA, the bill will not be settled.

11. Income Tax, Works Contract Tax or any other Tax as applicable will be deducted from any payment due to the Contractors. The Contractor shall furnish necessary documentary evidence related to PAN and Certificate for Registration under Works Contract Tax.
12. The BIS/CPWD specifications shall be followed wherever applicable, and in the absence of it, the decision of CENTRAL BANK OF INDIA will be final in respect of the specifications given by the CENTRAL BANK OF INDIA.
13. The RFQ rates shall be firm and shall not be subjected to variations on account of fluctuations in market rates, taxes or any other reasons whatsoever.
14. RATES TO BE FILLED IN BILL OF QUANTITIES

The Contractor/bidder is requested to fill up rates both in figures and words. If on check there are differences between the rates given by the contractor in words and figures or in the amount worked out by him, the following procedure shall be followed.

- (a) When there is a difference between the rates in figure and in words, the rates, which correspond to the amounts worked out by the contractor shall be taken as correct.
 - (b) When the amount of an item not worked out by the contractor or it does not correspond with the rate written either in figures or in words, then the rate quoted by the contractor in words shall be taken as correct.
 - (c) When the rates quoted by the contractor in figures and in words tallies but the amount is not worked out correctly, the rate quoted by the contractor shall be taken as correct and not the amount.
15. The clients do not bind themselves to accept the lowest or any RFQ and reserve the right to accept or reject any or all the RFQs, either in whole or in part without assigning any reason for doing so.
 16. Before RFQing, the Contractor/bidder shall assess himself the existing condition of the buildings and the site, level of the site and give due allowance in his item rate RFQ for any provisions as necessary.

Note :

- i. Workmanship should be of high quality; else, no payment shall be made.
- ii. Work should be completed within the stipulated time limit.
- iii. Contractors are advised to visit the site and understand the scope of work before quoting the rates. The rates quoted shall include the following:
 - a. Removal and carting away all the debris from Employer's premises after cleaning the floors etc. with water and removing all paint spots and stains by using any approved paint remover if required to the satisfaction of Employer.
 - b. Scaffolding /Double scaffolding (wherever applicable) unless specifically mentioned.
 - c. All articles or furniture, equipment etc. shall be protected by covering with polythene

sheet or tarpaulin etc. and the furniture rearranged and floors cleaned and mopped after the day's work.

- d. The work shall be carried out both during/after working hours and even on holidays if situation so warrants.
- e. Painting of hardware fittings wherever directed in case of painting of doors and windows, if applicable, shall be included in the quoted rates.
- f. Painting all picture hooks, fan hooks, coat hangers, battens, hooks etc, if applicable, shall be included in the quoted rates.
- g. Curing the items of work involving the use of cement and waterproof paints, if applicable, shall be included in the quoted rates.
- h. Removal of stains on floor, wall, ceilings, glasses etc, if applicable, shall be included in the quoted rates.

DECLARATION BY THE CONTRACTOR

We/I have read and understood all the instructions/conditions stated above and We/I accept all the above terms and conditions without any reservation. We/ I have taken in to account the above terms and conditions while quoting the rates.

Place :

Signature of Contractor (with Name and Seal)

Date:

Address :

SCHEDULE OF QUANTITIES

"Painting (Internal) works of Currency Chest and Strong Room at CBI Premises, Koti, Hyderabad".

Sr. No.	Job Description	Flat	No.	Total Amount excluding Taxes
1.	Painting all internal wall and roof surfaces of our currency chest and strong room, located in the basement of our building, including all internal surfaces of staircase area, police area, corridors etc, with emulsion of approved manufacturer, of required shade and colour complete with one accent shade in living room and bedrooms, over and above water thinnable cement primer as per manufacturer's specification (two coats). Painting of doors in white colour or a shade matching existing, wherever applicable (two coats) along with all metal surfaces with synthetic enamel paint of approved brand and manufacture of required colour to give an even shade manufacture of required colour to give an even shade (two coats) after scrapping of rust/uneven surfaces.	7500 sft Basement Floor of Koti Premises	1	

Please note that all the items are to be executed. Painting work has also to be done in lobby, staircase area and at any other area as directed by the Bank. Time is the essence of the contract and delayed work will not be accepted.

1. Charges to include all material and labour costs including any equipment required for any purpose that is part of the job description.
2. It is mandatory to quote for all the items of the price bid and L-1 will be decided on the basis of total quoted amount. If no item has been quoted it will be deemed to have been included in the quoted rates.
3. Scaffolding if required in any item of the work has to be included in the quoted rates. No additional charge shall be given for this.
4. Rate of GST/CGST/SGST will be as per rate fixed by Govt. The rates quoted will be deemed to be inclusive of all the prevailing taxes including GST/Excise/Octroi etc. No extra payment shall be made by the Bank on any account whatsoever.
5. The contractors are advised to visit at site before quoting the rates and for the assessment of the work.
6. The Bank will also get the painting works done in areas other than those stated in the RFQ such as staircases etc. as per its discretion.
7. Quantities mentioned are tentative. The item-wise final quantity will be arrived at after joint measurement of Bank representative and the vendor along with satisfactory certificate in the standard format from Branch Head, to be produced by the vendor at the time of final payment.

8. The items indicated in the BOQ are for that of complete/finished work. Anything not explicitly written/indicated in the item but required to complete/finish the item is deemed to be included in the item and no extra payment shall be made for any such items. If the contractor fails to execute, then the same shall be got done by the Bank and the cost shall be recovered from the contractor from his payments.

Place:

Signature of Contractor (with Name and Seal)

Date:

Address