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Eligibility Criteris in respects to our tender published and uploaded on dated 23.12.2021 for Structural Civil Repair work of our Zonal Office Building located at 33-NS Road, Central Bank Of India, Kolkata -700001

Note: To be submitted with Tender Document, Technical Specifications Envelope . The said tender is published and downloaded at our Bank's Website on dated 23.12.2021, Last date of Submission is 07.01.2022.

1.1 (II) For Structural Repairs/Rehabilitation works :-

The Contractors should have minimum Eight (8) years experience in the respective field

The contractors should have executed minimum two projects of similar nature and of 80% of the maximum value in the applied category during the last three years to the satisfaction of the client / customer.

The average turnover of the Contractors should be minimum three times of the maximum value in the applied category during the last three years.

The contractors should have PAN & GST Numbers applicable as per Govt.Rules & Regulations.

Information to be furnished by the applicants

1	Name of the Organisation		
2	Address with telephone no. and e-mail address if any.	Postal address	
		Telephone nos.	
		E-mail address	
3	Year of establishment		
4	Status of the firm (Enclose copy)		Proprietorship / partnership / limited / trust / any other (please specify)
5	Name of Directors/ Partners / Proprietor		i) ii) iii)
6	Name and address of Bankers		i) ii) iii) iv)
7	Name of 3 projects of value not less than 80% of the upper value of the applied category executed during last three years by the firm. (Details to be furnished in proforma 1)		i) ii) iii)
8	Important major projects on which the firm is engaged at present and their estimated cost, stage of work viz. planning and construction, the full address of clients shall be indicated against each project. (Details to be furnished in proforma 3)		i) ii)
12	If you are registered in Panel of other Organisation/ Statutory bodies such CPWD, PWD, MES, Banks, etc, furnish their name, Category and date of registration.		i) ii) iii)

DETAILS OF DIRECTORS / PARTENERS

Sr. no.	Name of partners / directors	Academic qualification	Official designation	Address / phone / fax / e-mail
1.				
2.				
3.				
4.				
5.				
6.				

DETAILS OF REGISTRATION

Sr. no	Name of organisation / department	Registration no.	Date / year of registration	Enclosed proof	
1.	Registrar of firms and societies				
2.	Income tax department (mention PAN no. with copy of latest income tax clearance certificate)				
3.	GST number (Enclose copy of clearance certificate)				
4.	Work contract tax registration (Enclose copy of clearance certificate)				
5.	Details of EPF account and registration				

FINANCIAL STATUS

Sr. no	Financial year	Turnover of the firm (in Rs. lacs)	Profit / loss	Enclosed certified copies of audited balance sheets / chartered accountant's certificate.	
				Yes	No
1	200.. – 200..				
2	200.. – 200..				
3	200.. – 200..				

Furnish copies of audited Balance Sheet and Profit & loss account (audited) for the last three years.

PROFORMA –1
PARTICULARS IN RESPECT OF WORK EXECUTED

Sr. No	Name of the work/ project executed with address	Short description of work executed	Name and address of owner and consultant	Value of work executed	Stipulated time of completion	Date of commencement	Date of completion	Any other relevant information
1								
2								
3								
4								

Signature of the Applicant

Note The contractor shall mention only those works executed during last 3 years which fulfills the eligibility criteria on this page.
The list is to substantiated with the documentary evidence such as work order and completion certificates in absence of which the application is liable to be rejected.
Other works should be mentioned on separate sheet.

PROFORMA- 2
LIST OF KEY PERSONAL PERMANANTLY EMPLOYED

Sr. no.	Name	Designation	Qualification	Experience	Years with the Firm	Any other information
1						
2						
3						
4						
5						

Signature of the Applicant

:11:

PROFORMA –3
PARTICULARS IN RESPECT OF WORK IN HAND

Sr. No	Name of the work/ project executed with address	Short description of work executed	Name and address of owner and consultant	Value of work executed	Stipulated time of completion	Status Of Work	Any other relevant information
1							
2							
3							
4							

Signature of the Applicant

Use separate sheet ,if required.

OTHER INFORMATION

1. Work force permanently employed
 - i) Mason
 - ii) Carpenters
 - iii) Mechanics
 - iv) Electricians
 - v) Mates / helpers
 - vi) Others

2. Work shop / manufacturing unit facilities
 - i) Location
 - ii) Area
 - iii) Type of structure
 - iv) Type of facilities

3. List of major constructional equipments in possession of the firm

List of Documents enclosed with application form.

1. Status of the Firm / Registration certificate / Memorandum of association
2. Income Tax clearance certificate.
3. Work contract tax registration certificate
4. Work contract tax clearance certificate
5. EPF registration certificate
6. Copies of proof regarding the work executed like work order and completion certificate.
7. Photograph of major work executed.
8. Certified copies of audited balance sheets / chartered accountants certificates.
9. Copy of power of attorney (wherever applicable)
10. GST Number.
11. Labor License.

Note - please teak the certificates / documents attached.