



सेंट्रल बैंक ऑफ इंडिया
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Central Bank of India

1911 से आपके लिए 'केंद्रित'

"CENTRAL" TO YOU SINCE 1911

केन्द्रीय कार्यालय

Central Office

CO/BSD/ARCH/2021-22/736

December 31, 2021

To,

All vendors empanelled by Central Office Mumbai in December 2021 for civil and interior works costing above ₹ 2.5 to 5 lakhs and 5 lakhs up to ₹ 25.0 lakhs

Reg : Providing and fixing of Storage Cabinet for HR Department on 17th Floor Central Office, Chander Mukhi Building.

Please find enclosed herewith blank quotation for providing and fixing of Storage Cabinet for HR Department on 17th Floor Central Office, Chander Mukhi Building.

The offers shall be submitted in sealed cover super scribed as 'Offer for providing and fixing of Storage Cabinet for HR Department on 17th Floor Central Office, Chander Mukhi Building' and shall be addressed to Assistant General Manager - BSD, Central Bank of India, Central Office, Chander Mukhi, Nariman Point, Mumbai. The last date for submission of offer is 21.01.2022.

Tender Fees - ₹ 500/- shall be deposited with the tender in form of Demand Draft drawn in favour of "Central Bank of India" payable at Mumbai.

The last date for submission of offer is 21.01.2022 up to 3:00 p.m.

Thanking you,
Yours faithfully

(Jagdish Poonia)
Assistant General Manager - BSD

GENERAL CONDITIONS

1. Contractor is requested to inspect the site / premises, prior to submission of tender / quotation to acquaint with the site conditions.
2. Tender fees of ₹ 500/- shall be deposited with the tender in form of Demand Draft drawn in favour of “**Central Bank of India**” payable at **Mumbai**.
3. Items to be carried out are listed in the attached schedule of quantities. The Bank reserves the right to add / omit any items partly or fully, without giving any reason.
4. The Contractor shall at his own expenses rectify the unsatisfactory works within 7 days. Bank reserves the right to carry out the work through any other agency / agencies and such expenditure will be recovered from the Contractor in the due course of time.
5. All soil, filth, rubbish and other objectionable materials shall be at once carted away by the Contractor out of the premises / site as per local authority's rules in force, if any, at his own cost and expenditure. In absence of above, the Bank may do so at the contractor's risk and cost.
6. The Bank doesn't bind itself to accept the lowest or any tender and reserves itself the right to accept or reject any or all the tenders, without assigning any reasons for doing so.
7. The rates quoted in the tender should include all charges for material, labour, transportation and taxes, if any, etc. and Bank shall not be responsible for any other expenses in the connection.
8. The tenderer is requested to sign the tender form, and the schedule of quantities on all pages; otherwise the same shall be rejected.
9. No extras shall be paid for any minor alterations made in design / specification while work is in progress. The rate for any new / extra items shall be settled by the Bank, after getting necessary rate analysis from the Contractor.
10. No advance shall be paid. Final payment shall be released only after completion of the total work duly certified by the Bank' Engineer/ Architect.
11. Rates quoted in the tender / quotation should be valid for at least 90 days from the last date of receiving the tenders and till the completion of the overall jobs.

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12. The electricity and water supply for the work shall be provided by Bank free of cost.
13. Contractor shall have to complete the work within 21 days from the date of receipt of the order.
14. In case, Contractor fails to complete the work in the said period, liquidated damages at a rate of 0.5% per week will be levied till the work is completed in all respects (max. 10% of Contract Value).
15. 5% of the billed amount of work will be retained with the Bank till the completion of defects liability period of one year and shall be released after the expiry of the defect liability period, if there are no defects / complaints about the work done.

We accept the above conditions in Toto.

CONTRACTOR'S SIGNATURE & SEAL

DATE

Quotation for providing and fixing of Storage Cabinet for HR Department on 17th Floor Central Office, Chander Mukhi Building.

Sl. No.	Description	Qty	Rate (₹)	Unit	Amount(₹)
1	Providing and fixing of File Storage cabinet of 1'-3" depth. The storage units shall have shutter made of 19mm commercial plywood confirming to IS:303 (Green/ Century/ Archid Make) and finished in laminate (Green/ Century/ Archid Make) of approved shade including top and bottom. The storage units shall have intermediate shelves at a distance of 15" to 18" (from top) made in 19 mm plywood with white laminate on internal surfaces, edges, inner surface of doors etc. This also includes mounting the storage cabinet on wall, providing necessary hardware like handles, hinges, locks, tower bolts etc. of approved make and mounting the same on wall. All exposed wooden surfaces shall have laminate of approved shade.	400		sq.ft.	
2	Providing and fixing of shutter of 19 mm commercial Plywood confirming to IS:303 (Green/ Century/ Archid Make) on open storage unit near Xerox Machine. The doors of the storage units shall be finished in laminate (Green/ Century/ Archid Make) of approved shade on outer surface and edges and white laminate on inner surfaces. This also includes providing necessary hardware like handles, hinges, locks, tower bolts etc. of approved make.	20		sq.ft.	
3	Providing and Fixing of Gypsum Board False Ceiling front facia on two ends of the hall above storage unit. The False Ceiling shall consist of 12.5 mm thick Gypsum Board (Gypsum India Make) suspended on GI framework consisting of G.I. perimeter channels 0.55 mm thick 20 mm x 30mm along perimeter of False Ceiling. Suspending G.I. intermediate channels of size 0.9 mm thick 45mm x 15mm at maximum distance of 1200 mm c/c. Board to be finished with jointing tape and jointing compound and sand papered to acheive a smooth and seamless finish and two coats of Lusture Paint alongwith coat of primer and putty	50		sq.ft.	
Total					
GST (@ 18%)					
Grand Total					

Signature and stamp of contractor