



आंचलिक कार्यालय पटना
ZONAL OFFICE PATNA



आंचलिक कार्यालय पटना के कार्यपालक ब्लॉक में
फॉल्स सीलिंग कार्य हेतु कोटेशन के लिए अनुरोध

**RFQ FOR FALSE CEILING WORKS
IN EXECUTIVE BLOCK OF
ZONAL OFFICE PATNA PREMISES**

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आंचलिक कार्यालय: बी ब्लोक, दूसरी मंजिल, मौर्या लोक कोम्प्लेक्स, पटना- 800 001
Zonal Office: Block-B, 2nd Floor, Mauryalok Complex, Dak Bungalow Road, Patna-01

दस्तावेज़ का मूल्य: निरंक
Cost of Document: Nil

सेंट्रल बैंक ऑफ इंडिया, आंचलिक कार्यालय पटना
CENTRAL BANK OF INDIA, ZONAL OFFICE PATNA

कोटेशन आमंत्रण हेतु सूचना
NOTICE OF INVITATION FOR QUOTATION

दिनांक: 08.09.2022

सेंट्रल बैंक ऑफ इंडिया, बैंकिंग कंपनी (उपक्रम की आवश्यकता और हस्तांतरण) अधिनियम 1970 के तहत भारत में गठित एक कॉर्पोरेट निकाय, जिसका प्रधान कार्यालय चंदर मुखी, नरीमन पॉइंट, मुंबई - 400021 में है, जिसे इसके बाद "बैंक" कहा जाता है, के लिए पात्र बोलीदाताओं से मुहरबंद कोटेशन आमंत्रित करता है।

Central Bank of India, a body corporate constituted in India under the Banking Companies (Requisition and Transfer of Undertaking) Act 1970 having its Head Office at Chander Mukhi, Nariman Point, Mumbai - 400021 hereinafter called "Bank" invites sealed quotation from following eligible bidders.

पटना अंचल के सूचीबद्ध आंतरिक साज – सज्जा ठेकेदार/

Empanelled Interior & Furnishing Contractors of Patna Zone.

1. R S Enterprises
2. Décor India
3. Deva Enterprises
4. Maa Vaishno Enterprises
5. Maa Enterprises
6. Perfect Ergonomics Pvt. Ltd
7. Aastha Enterprises
8. Raj Construction
9. Jai Mata Di Enterprises
10. Modern Furnishers
11. A One Electric & Co.
12. Ajay Furniture
13. Ecliptic Enterprises
14. Merchandise Mart
15. Manglam Enterprises
16. Natraj Electrical & Construction CO.
17. Electric Enterprise
18. Bharti Fancy Furniture Works
19. Bosework Industries Pvt. Ltd.

क्र. S. No.	विवरण PARTICULARS	विस्तृत विवरण DETAILS
1	कार्य की अनुमानित लागत Estimated Cost of Work:	₹ 2.49 लाख + जी एस टी Rs. 2.49 Lacs + GST
2	बयाना राशि रेखांकित डीडी के द्वारा Earnest Money by crossed D.D.	₹ 5000.00 Rs. 5000.00
3	के पक्ष में In Favor Of	सेंट्रल बैंक ऑफ इंडिया, पटना Central Bank of India, Patna
4	पूर्ण करने हेतु समय Time of Completion:	30 दिन 30 Days.
5	निविदा प्रस्तुत करने की दिनांक एवं समय Date & Time of submission of RFQ	दिनांक 15.09.2022 को 3:00 बजे तक या इसके पूर्व On or before 3:00 pm on dated 15.09.2022
6	वित्तीय बिड खुलने की दिनांक एवं समय Time & date of opening of Financial Bid	दिनांक 15.09.2022 समय 3:30 बजे 3:30 pm on date 15.09.2022

कोटेशन प्रक्रिया बैंक की सीमित निविदा प्रक्रियाओं के अनुसार आयोजित की जाएगी। संभावित बोलीदाताओं को कोटेशन दस्तावेजों में निर्दिष्ट योग्यता आवश्यकताओं को ध्यान में रखना चाहिए। बोली के साथ बयाना राशि जमा (ईएमडी) स्वीकार्य रूप में और कोटेशन दस्तावेज में निर्दिष्ट राशि के साथ होनी चाहिए। ईएमडी को एक अलग लिफाफे में जमा किया जाना चाहिए। ईएमडी या निर्दिष्ट शुल्क के साथ नहीं होने वाली किसी भी कोटेशन को अस्वीकार कर दिया जाएगा।

Process shall be conducted in accordance with Limited tender procedures of the Bank. Prospective bidders must take note of the qualification requirements as specified in the RFQ documents. Bids must be accompanied by Earnest Money Deposit (EMD) in an acceptable form and amount as specified in the RFQ document. EMD should be submitted in a separate cover. Any tender not accompanied with the EMD or the specified fee shall be rejected.

निविदा प्रस्ताव ऊपर उल्लिखित कार्यक्रम के अनुसार नीचे दिए गए पते पर बोलीदाता के प्रतिनिधियों की उपस्थिति में खोले जाएंगे, जो उपरोक्त निर्दिष्ट तिथि, समय और स्थान पर निविदा के उद्घाटन में भाग लेने का विकल्प चुनते हैं। तकनीकी विनिर्देश, नियम और शर्तें, और निविदा प्रस्ताव प्रस्तुत करने के लिए विभिन्न प्रारूप निविदा दस्तावेज में वर्णित हैं। RFQ offers will be opened as per the schedule mentioned above at the address mentioned below in the presence of the bidder's representatives who choose to attend the opening of tender on the above-specified date, time and place. Technical specifications, Terms and conditions, and various formats for submitting the tender offer are described in the tender document.

बैंक इस आमंत्रण के प्रत्युत्तर में प्राप्त किसी विशेष कोटेशन को स्वीकार करने के लिए बाध्य नहीं है और सभी कोटेशन को अस्वीकार करने और किसी भी पार्टी के प्रति किसी भी दायित्व के बिना किसी भी समय पूरी प्रक्रिया को रद्द करने का अधिकार सुरक्षित रखता है। The Bank is not bound to accept any particular quotation received in response to this invitation and reserves the right to reject all quotations and cancel the whole process at any time without any liability to any party whatsoever.

सहायक महाप्रबंधक
व्यवसाय सहायक विभाग
सेंट्रल बैंक ऑफ इंडिया
आंचलिक कार्यालय
पटना

**Asst. General Manager
Business Support Department
Central Bank of India
Zonal Office
Patna.**

APPENDIX

दोष देयता अवधि Defects Liability period	प्रतिरूप पूर्ण की दिनांक से 12 माह 12 Months from the date of virtual completion.
शुरू होने की दिनांक Date of commencement	कान्ट्रेक्टर को जारी स्वीकार पत्र दिनांक से 07 दिन या कान्ट्रेक्टर को साईट का कब्जा लेने के निर्देश देने का दिन, जो बाद में हो 07 days from the date of acceptance letter issued to contractor or day on which the contractor is instructed to take possession of the site whichever is later.
पूर्ण होने का समय Time of completion	प्रारंभ दिनांक से 30 दिन 30 Days from the date of commencement.
अंतिम माप की अवधि Period of Final Measurement	प्रतिरूप पूर्ण की दिनांक से 01 माह One month from the date of virtual completion
परिनिर्धारित नुकसान Liquidated damages	1 प्रतिशत प्रति सप्ताह टेण्डर में दर्शायी गयी सविदा राशि का अधिकतम 10 प्रतिशत स्वीकार की गयी अनुबंध राशि की सीमा के अधीन 1% of the tendered amount shown in the tender per week subject to the ceiling of 10% of the accepted contracted sum.
अंतरिम प्रमाणपत्र /बिल हेतु कार्य का न्यूनतम मूल्य Minimum value of work for interim certificate/bill	निरंक NIL
प्रारंभिक प्रतिभूति डिपॉजिट Initial Security Deposit	निरंक NIL
रोकरखने योग्य प्रतिशत Retention percentage	बिल से स्वीकृत राशि का 5.00% 5.00% of the cost of the work from bill.
ईएमडी, प्रारंभिक प्रतिभूति डिपॉजिट, रोककरखने योग्य राशि शामिल कर कुल प्रतिभूति की वापसी Refund of total security comprising of EMD, Initial security deposit, Retention Money	राशि इंजीनियर से जारी 'कोई दोष नहीं प्रमाणपत्र' के प्राप्त होने तथा दोष देयता अवधि के समाप्त होने के 14 दिन बाद जारी की जायेगी Total Security deposit will be released 14 days after the end of the defect liability period & upon receipt of "no defect certificate" from the Engineer.
उपाधि प्रमाणपत्र की अवधि Period of honoring Certificate	बैंक के इंजीनियर से प्राप्त प्रमाणपत्र की दिनांक से 15 दिन 15 days from date of receipt of certificate from the Bank's Engineer.

GENERAL RULES & INSTRUCTIONS FOR THE GUIDANCE OF BIDDERS

- 1.0 RFQs, which should always be placed in sealed cover, with the name of the project written on the envelope will be handed over to Sr. Manager, Business Support Department up to 15.09.2022 at 3.00P.M. & will be opened by tender opening committee at Zonal office Patna on dated 15.09.2022 at 3.30 hrs.
- 2.0 RFQs are to be on the prescribed form which can be obtained from the office of **Business Support Department, Central Bank of India, Zonal Office, Patna** or may be downloaded from 'Live Tender' section of Bank's website.
- 4.i The time allowed for the carrying out of the work will be 30 days from the date of commencement of the work.
- 3.0 The Contractors should quote in figures as well as in words the rate, & amount quoted by them. The amount for each item should be worked out & the requisite totals given.
- 4.0 While contractor signs bid in an Indian language, the percentage above or below & quotation amount & the total amount quoted should also be written in the same language. In the case of illiterate contractors, the rates or the amounts quoted should be attested by a witness.
- 5.0 Earnest money, amounting to **Rupees Five Thousand only (₹ 5000.00) Only**, in the form of Bank Draft drawn in favor of "**Central Bank of India**", payable at Patna must accompany each quotation and each quotation is to be in a sealed cover super scribed "RFQ for false ceiling works in Executive Block of Zonal Office Patna" and addressed to The Chief Manager, BSD, Central Bank of India, Zonal Office, Patna, (Bihar). The EMD of the contractor, whose quotation is accepted, shall be forfeited in full in case he does not start the work by the stipulated date mentioned in the award letter.
- 6.0 The acceptance of a quotation will rest with the Central Bank of India, The Bank reserves the right to accept or reject any or all the quotations received without the assignment of any reasons. All quotations in whom any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

The bank reserves the right to accept the quotations/offer in full or in parts and that bidder shall have no claim for revision of rates or other conditions if the bid is accepted in parts.
- 7.0 Canvassing in connection with RFQ process is strictly prohibited and the quotation submitted by the contractor who resorts to canvassing will be liable to rejection.
- 8.0 All item rates shall be quoted on the proper form of the RFQ alone.
- 9.0 On acceptance of bid, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Employer/Engineer shall be communicated to the Employer.
- 10.0 Special Care should be taken to write the rates in figures as well as in words & the amounts in figures only, in such a way that interpretation is not possible. The total amount should be written both in figures & in words. In case of figures, the words "Rs" should be written before the figure of rupees & words "P" after the decimal figures, e.g. Rs.2.15p. & in case of words, the word "Rupees" should precede & the word "Paissa" should be written at the end, unless the rate is in whole rupees & followed by the words "Only", it should invariably be up to two decimal places. While quoting the rates in schedule of quantities, the word "Only" should be written closely following the amount & it should not be written in the next line.
- 11.0 The bank does not bind itself to accept the lowest or any RFQ and reserves to itself the right of accepting the whole or any part of the RFQ and the bidder shall be bound to perform the same at the rate quoted.
- 12.0 All taxes including Sales Tax or any other tax on material or finished works like's work's contract tax, turnover tax etc. in respect of this contract & the Bank will not entertain any claim whatsoever in this respect except GST.

- 13.0** The contractor shall give a list of his relatives working with the Bank along with their designations and addresses.
- 14.0** No employee of the Bank is allowed to work under or as a contractor for a period of two years after his retirement from Bank services, without the previous permission of the Bank. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a person who had not obtained the permission of the Bank as aforesaid before submission of the tender or engagement in the contractor's service.
- 15.0** The RFQ for works shall remain open for acceptance for a period of 30 days from the date of opening of the bids. If any bidder withdraws his bid before the said period, then Bank shall be at liberty to forfeit Earnest Money paid along with the bid.
- 16.0** It will be obligatory on the part of the bidder to sign the RFQ documents for all the component parts and that, after the work is awarded, he will have to enter in to an agreement, for each component with the competent authority in the bank.
- 17.0** The bidder, apart from being a competent contractor must associate himself with the agencies of the appropriate class who are eligible for (i) Electrical (ii) Sanitary & water supply installations and (iii) Fire Alarm.
- 18.0** In addition, for MSME firms, the bidder who are currently registered and, also, will continue to remain registered during the tender validity period with District Industries, Centers or Khadi and village Industries board or Coir Board or NSIC or Directorate of Handicrafts and Handlooms or any other body specified by Ministry of Micro, Small & Medium Industry under MSME are exempted from payment of Earnest Money Deposit & RFQ Fees. In case the bidder falls in these categories, it should furnish certified copy of its valid registration details (with NSIC or any other body as stated above).

BILL OF QUANTITY

S. No.	Description	Quantity	Unit	Rate	Amount
1	Dismantling of Gypsum/Mineral Fibre Board False Ceiling: -				
	Dismantling the entire gypsum Board/Mineral Fibre Board False Ceiling including the Vertical Supports, perimeter channels and other support framework complete and disposing the generated waste out of the Bank's Premises to municipal dump yard. The complete work to be done as per the satisfaction of the Bank's Engineer, etc.	125	Sqm.		
Rate in words:					
2	Providing and fixing Gypsum Board false ceiling:				
	Providing and fixing Gypsum board 12.50 mm thick false ceiling in steps (Gypsum Ceiling level will be below than fibre ceiling level by 6") and design using Original Gypsum board with original GI sheet section of Gypsteel ULTRA (Gypsteel Ultra shall be used) supporting system in line and level. Entire work to be done as per standard specifications of Saint Gobin Gyproc India / USG Boral. Only Visible surface area in horizontal plane will be measured in Sq Mtr for payment purpose. Vertical surface area/patta will not be considered for payment.	109	Sqm.		
	<i>Saint Gobin :-</i> 12.5 mm thick Gypboard plain & Gypultra ceiling section as per following brief details:-(i). 20X30X27mm perimeter channel fixed with screws at 610mm centre to centre. (ii). 15X15X45mm intermediate channel 1220mm centre to centre suspended with 25X1mm ceiling angle at 600mm centre to centre. (iii). 51.5X26X10.5mm ceiling section at 457mm centre to centre. (iv). Board fixed over ceiling section with 25 mm drywall screws at 230mm centre to centre (staggered joint). Finished with Gyproc jointing compound, Gyproc joint paper tape & 2 coats of dry wall top coat. Work to be completed using all accessories, suspension system as per detailed specifications & manufacturer's recommendations/datasheet.				
	<i>USG BORAL: -</i> 12.5 mm thick USG BORAL standard Gypsum Board & USG BORAL universal sections as per following brief details: - (i). 28X18X30mm ultra frame perimeter channel fixed with screws at 600mm centre to centre. (ii). 27X27X45mm intermediate channel 1220mm centre to centre suspended with 24X24mm ceiling angle at 600mm centre to centre. (iii). 27X27X45mm USG BORAL ULTRA FRAME UNIVERSAL ceiling section at 457mm centre to centre completed with four-point compacting clips. (iv). Board fixed over ceiling section with 25 mm long drywall screws at 230mm centre to centre (staggered joint). Finished with USGBORAL joint tape / Fibre tape & all-purpose joint compound. Work to be completed using all accessories, suspension system as per detailed specifications & manufacturer's recommendations/datasheet.				

Additional perimeter channels / ceiling sections with gypsum board shall be provided around the cut outs for light fittings, curtain rail, etc. Additional support for cut outs to be provided at no extra cost. The ceiling boards shall be fixed to the underside of the suspended grid using 3.5 mm x 25 mm self-tapping screws. The joints shall be finished with joint glass fibre tape and jointing compound of approved make. The surface of the false ceiling fixed as above shall be prepared by sand papering, providing, applying and finishing a coat of approved make acrylic putty, one coat of approved make acrylic primer and two or more coats of approved make and shade premium plastic emulsion, etc. Rate shall include making necessary cuttings for light fittings AC diffusers and other fixtures. No deduction shall be made and no extra payment made for making any opening. The rate shall include for all lead and lifts, labour, etc all as directed by the Bank's Engineer.

Rate in words:

Providing and fixing mineral fibre grid ceiling:

Providing & Fixing Mineral Fibre False Ceiling (Acoustical Suspended Ceiling System). Work to be completed using all accessories, suspension system as per detailed specifications & manufacturer's recommendations / datasheet. Necessary cut-outs shall be provided wherever required. Visible area shall be measured in sqm. only.

ARMSTRONG:- 600X600X16MM Dune (Microlook) - Bevelled Edge tiles fixed over Armstrong - SILHOUETTE XL 15mm (9/16") mid range (1/4") Black Reveal) Grid System. Main Runners spaced at 1200mm centre to centre, 1200mm long cross TEE interlocked between main runners at 600mm centre to centre and 600mm long cut cross TEEs at 1200mm centre to centre. 3000X19X19mm ARMSTRONG wall angle screwed to wall with screws at 450mm centre to centre. Armstrong Suspension system consisting of M6 Anchor Fasteners, 26X26X25X1.2mm vertical hanger, 2.68mm Hanger wire with adjustable hook clips to be provided maximum 1200 centre to centre both way

USG BORAL:- 600X600X15MM / 595X595X16mm OLYMPIA MICRO-CLIMA PLUS Fineline Bevelled edge fixed over USG BORAL FINE LINE DXF grid system(Black reveal). Main Runners spaced at 1200mm centre to centre, 1200mm long cross TEE interlocked between main runners at 600mm centre to centre and 600mm long cut cross TEEs at 1200mm centre to centre. 3000X19X19mm wall angle screwed to wall with screws at 450mm centre to centre. The above grid is suspended at every 1200mm centre to centre in both directions using 4mm thick GI hanger wires with approved accessories.

99

sqm.

Rate in words:

4	Providing and fixing Cove with Gypsum False Ceiling				
	Same as above in point no 2, but providing, making and fixing Gypsum cove (inside height 150 - 200 mm, projection 150 mm and border 75 mm) to hide strip/cove light in ceiling on windows or for projector screen, etc.	52	mtr		
Rate in words:					

S. No.	Description	Amount (in ₹)
1	TOTAL (ITEM NO 1 TO 4), A	
2	DISCOUNT (IF ANY), B	
3	NET TOTAL, (C = A - B)	

NET TOTAL (C), in words:

Rupees _____ only.

Notes: -

- 1) In case of any discrepancy between unit price and total price of an item, the unit price will prevail. Similarly, in case of error in the sum of various items, the correct sum will be calculated by the addition of total prices of each item.
- 2) Total Rate/Amount / Cost inclusive of material, labour, tools, machinery, scaffolding, final disposal of debris, cleaning cutting wastage etc. all taxes, transportation, VAT, Excise, Octroi etc. Excluding GST complete. [GST Will be paid as per Applicable at the time of payment of bills].
- 3) Invoice will be submitted only after verification of measurements and issuance of virtual completion certificate by Bank's Engineer.
- 4) False ceiling works includes cleaning of entire working area after finalization of work up to the satisfaction of Bank.

Place:

Date:

SIGNATURE OF CONTRACTOR WITH SEAL