



क्षेत्रीय कार्यालय पटना
REGIONAL OFFICE GAYA

उद्धरण के लिए अनुरोध

सेंट्रल बैंक ऑफ़ इंडिया के क्षेत्रीय कार्यालय, गया के प्रस्तावित क्षेत्रीय कार्यालय के नवीनीकरण के लिए वास्तुकार सह परियोजना प्रबंधन सलाहकार की नियुक्ति।

REQUEST FOR QUOTATION

Appointment of Architect cum Project Management Consultant for Renovation of proposed Regional Office of Central Bank of India Regional Office, Gaya.

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क्षेत्रीय कार्यालय:Gaya.....
Regional Office:Gaya.....

दस्तावेज़ का मूल्य: निरंक
Cost of Document: Nil

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REQUEST FOR QUOTATION

Appointment of Architect cum Project Management Consultant for Renovation of proposed Regional Office of Central Bank of India Regional Office, Gaya.

Central Bank of India having its Regional Office at Gaya, hereinafter referred as "Bank" intends to undertake renovation of its proposed Regional Office Building located in Gaya City. In this context, the Bank intends to hire the services of one of the empaneled Architect cum Project Management Consultant for renovation works comprising of civil engineering, architectural design, cost estimation and supervision works, the detailed scope of work is mentioned in the subsequent para.

The fees payable for the consultancy services will be linked to the value of project/sawarded by the Bank, for which the services of the consultant have been sought. Hence, the fees or service charges have to be quoted in percentage terms for value of works executed by the Bank and for which services have been rendered by the applicant. The fees will be inclusive of all costs for rendering the services as defined in the "Scope of Work". The "value of work" will be reckoned on the basis of bill amount accepted by the Bank in respect of the executed works for which the consultancy services have been availed.

1. The percentage basis fee shall be valid for a period of 1 years. The 1-year contract period will be reckoned from the date of work order to the identified/selected architect.
2. The applicant shall, with the prior approval of the Bank and within his fees, engage the services of well qualified specialist or consultants pertaining to services indicated below and will be responsible for all the following works:
 - a. Rendering consultancy services for renovation works of office building Regional Office premises located in Gaya including Interior Designing and day-to-day supervision.
 - b. 2D/ 3D Design with cost estimates for renovation/ re-modelling of project etc.
 - c. Any other civil/electrical work required/ assigned by Bank. In case the firm/ agency does not have the technical experts for assigned work of particular category, it can hire technical person required for the work on actual cost basis with the prior approval from Bank. In that case, no fee will be payable except the actual cost.
 - d. Liasoning with state agencies or authorities for any permissions, clearances, etc. if required and incidental to awarded work/assignment.
3. Decision of the Bank about determining the selection of the Applicant/ Consultant shall be final. The Bank is not bound to assign any reasons therefore and reserve the right to reject any or all offers.
4. The applicants have to submit the Financial Bid within the specified date and time

mentioned in this document.

5. The selected agency/ firm or Architect or consultant shall be required to execute an agreement on non-judicial stamp with required stamp duty in the prescribed format. The stamp duty will be borne by the empaneled agency.
6. Compliance to the guidelines of Central Vigilance Commissioner (CVC) and other statutory authority (ies) will have to be ensured by the agency/ consultant.
7. The decision of Bank in regard to selection of architect firm/ consultant will be final and binding on all bidders.
8. Bank reserves the right to accept or reject any/all tender/s in part or whole of any firms without assigning any reasons whatsoever.
9. The date of the tender will be as under

Date of Issue of RFQ	07.01.2023
Last date of submission	16.01.2023 (15:00 Hrs)
Date of opening of Financial Bids	16.01.2023 (15:00 Hrs)


(D.P. Sinha)
Chief Manager

उद्धरण के लिए अनुरोध

सेंट्रल बैंक ऑफ इंडिया के क्षेत्रीय कार्यालय, गया के प्रस्तावित क्षेत्रीय कार्यालय के नवीनीकरण के लिए वास्तुकार सह परियोजना प्रबंधन सलाहकार की नियुक्ति।

सेंट्रल बैंक ऑफ इंडिया का गया में क्षेत्रीय कार्यालय है, जिसे इसके बाद "बैंक" के रूप में संदर्भित किया गया है, गया शहर में स्थित अपने प्रस्तावित क्षेत्रीय कार्यालय भवन का नवीनीकरण करने का इरादा रखता है। इस संदर्भ में, बैंक सिविल इंजीनियरिंग, वास्तुशिल्प डिजाइन, लागत अनुमान और पर्यवेक्षण कार्यों सहित नवीकरण कार्यों के लिए एक सूचीबद्ध वास्तुकार सह परियोजना प्रबंधन सलाहकार की सेवाएं लेना चाहता है, कार्य का विस्तृत दायरा बाद के पैरा में उल्लिखित है।

परामर्श सेवाओं के लिए देय शुल्क बैंक द्वारा प्रदान की गई परियोजना/परियोजनाओं के मूल्य से जुड़ा होगा, जिसके लिए परामर्शदाता की सेवाएं मांगी गई हैं। इसलिए, बैंक द्वारा निष्पादित कार्यों के मूल्य के लिए शुल्क या सेवा शुल्क को प्रतिशत के रूप में उद्धृत किया जाना चाहिए और जिसके लिए आवेदक द्वारा सेवाएं प्रदान की गई हैं। शुल्क "कार्यक्षेत्र" में परिभाषित सेवाओं को प्रदान करने के लिए सभी लागतों में शामिल होगा। "कार्य के मूल्य" की गणना निष्पादित कार्यों के संबंध में बैंक द्वारा स्वीकृत बिल राशि के आधार पर की जाएगी, जिसके लिए परामर्शी सेवाओं का लाभ उठाया गया है।

1. प्रतिशत आधार शुल्क 1 वर्ष की अवधि के लिए वैध होगा। चिन्हित/चयनित वास्तुविद् के कार्यदेश की तिथि से एक वर्ष की संविदा अवधि की गणना की जायेगी।

2. आवेदक, बैंक के पूर्व अनुमोदन से और अपनी फीस के भीतर, नीचे दी गई सेवाओं से संबंधित सुयोग्य विशेषज्ञ या सलाहकारों की सेवाएं लेगा और निम्नलिखित सभी कार्यों के लिए जिम्मेदार होगा:

ए: गया में स्थित कार्यालय भवन क्षेत्रीय कार्यालय परिसर के जीर्णोद्धार कार्यों के लिए परामर्शी सेवाएं प्रदान करना, जिसमें इंटीरियर डिजाइनिंग और दिन-प्रतिदिन पर्यवेक्षण शामिल है।

बी: परियोजना के नवीकरण/री-मॉडलिंग आदि के लिए लागत अनुमानों के साथ 2डी/3डी डिजाइन।

सी: बैंक द्वारा आवश्यक/सौंपा गया कोई अन्य सिविल/इलेक्ट्रिकल कार्य। यदि फर्म/एजेंसी के पास विशेष श्रेणी के निर्दिष्ट कार्य के लिए तकनीकी विशेषज्ञ नहीं हैं, तो यह बैंक से पूर्व अनुमोदन के साथ वास्तविक लागत के आधार पर कार्य के लिए आवश्यक तकनीकी व्यक्ति को नियुक्त कर सकता है। ऐसी स्थिति में वास्तविक लागत के अतिरिक्त कोई शुल्क देय नहीं होगा।

डी: किसी भी अनुमति, मंजूरी आदि के लिए राज्य एजेंसियों या अधिकारियों के साथ संपर्क करना, यदि आवश्यक हो और सौंपे गए कार्य/असाइनमेंट के लिए प्रासंगिक हो।

3. आवेदक/परामर्शदाताओं के चयन के बारे में बैंक का निर्णय अंतिम होगा। बैंक इसके लिए कोई कारण बताने के लिए बाध्य नहीं है और किसी भी या सभी प्रस्तावों को अस्वीकार करने का अधिकार सुरक्षित रखता है।

4. आवेदकों को इस दस्तावेज़ में उल्लिखित निर्दिष्ट तिथि और समय के भीतर वित्तीय बोली

जमा करनी होगी।

5. चयनित एजेंसी/फर्म या आर्किटेक्ट या सलाहकार को निर्धारित प्रारूप में आवश्यक स्टाम्प शुल्क के साथ गैर-न्यायिक स्टाम्प पर एक अनुबंध निष्पादित करना आवश्यक होगा। स्टाम्प शुल्क का वहन पैनलबद्ध एजेंसी द्वारा किया जाएगा।

6. केंद्रीय सतर्कता आयुक्त (सीवीसी) और अन्य सांविधिक प्राधिकरण (यों) के दिशा-निर्देशों का अनुपालन एजेंसी/परामर्शदाता द्वारा सुनिश्चित किया जाएगा।

7. आर्किटेक्ट फर्म/परामर्शदाता के चयन के संबंध में बैंक का निर्णय अंतिम और सभी बोलीदाताओं के लिए बाध्यकारी होगा।

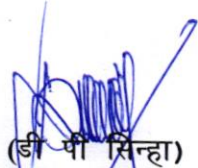
8. बैंक बिना कोई कारण बताए किसी भी/सभी निविदाओं को आंशिक या पूर्ण रूप से स्वीकार या अस्वीकार करने का अधिकार सुरक्षित रखता है।

9. निविदा की तिथि निम्नानुसार होगी

आरएफक्यू जारी करने की तिथि 06.01.2023

जमा करने की अंतिम तिथि 16.01.2023 (15:00 बजे)

वित्तीय बोली खोलने की तिथि 16.01.2023 (15:00 बजे)



(डी पी सिन्हा)
मुख्य प्रबंधक

SCOPE OF WORK AND OTHER CONDITIONS

Services to be rendered by the Consultant (Scope of Work)

Scope of the consultancy will include the following works:

1. Subject to instructions of Bank the following needs to be adopted:
 - (i) Undertake site visit, carrying out detailed survey, investigations and preliminary report.
 - (ii) Preparation of documents: Preparation of drawings viz. sketches, conceptual drawings, 2D drawings to scale, 3D walk through animated presentations, if needed, preparation of engineering drawings of proposed works. Presentation wherein the gist of the scheme may be explained to senior management of the Bank, making notes of minutes etc. changes alteration as per the suggestions if any, in the proposed design may be incorporated or deleted as necessary, to satisfy the Bank's need in order to firm up the proposed scheme design.
2. The following offices/ buildings will be taken for design, cost estimation/ repairs/ Renovations:
 - (i) Rendering consultancy services for renovation works of Regional office building located in Gaya including Interior Designing and day-to-day supervision.
 - (ii) 2D/ 3D Design with cost estimates for renovation/ re-modelling of project.
 - (iii) Broadly the work will be classified as under (but not limited to):
 - a) Renovation.
 - b) Office interior works including renovation of cabins, toilets, staircase, Toilet/block, etc.
 - c) Building rehabilitation work
 - d) Internal and external painting work
 - e) Improvement and strengthening of internal water/ sewage pipeline, drainage work
 - f) Lighting design, LAN cabling Electrical cabling/circuit and related incidental works
 - g) Water proofing work
 - h) Outdoor façade
 - i) Interior decoration
 - (iv) Preparation of Bill of Quantities (BOQ) for suggested/ approved design/ works.
- (v) Any other civil/electrical work required/ assigned by Bank In case the firm/ agency does not have the technical experts for assigned work of particular category, it can hire technical person required for the work on cost basis with the prior approval from Bank. In that case, no fee will be payable except the actual cost incurred for such hiring. To prepare preliminary project cost estimate, on the finalised sketch/design and scheme and preparing report on the merits of the selected scheme, so as to enable the Bank to take a decision on the sketch

designs and the scheme as a whole and approve the same.

3. Preparing final cost estimates with detailed specifications and rate analysis after incorporating necessary corrections, if any, as suggested by the Bank and submitting to the Bank.
4. Submitting the drawings as approved by the Bank to appropriate authorities and obtaining their approvals, wherever required.
5. Appointing and instructing other consultants, such as Electrical, Heating, Air Conditioning and Ventilation (HVAC) consultants, etc. for the said works or part or portion thereof as may be considered necessary by the Bank.
6. Preparing final Architectural and detailed working 2D interior / exterior drawings with dimensions and making 3D view walk through if needed/ required by the Bank. The Architect shall get all these drawings and cost estimates approved by the Bank before releasing the same for execution or adoption. Architect shall submit minimum 3 sets of final approved drawings of required size separately to the Bank for reference and for record.
7. Drawing up detailed tender documents for all the interior /furnishing works, electrical work, LAN cable work, HVAC work, Loose furniture's and bought-out items, state of the art equipment's etc. complete with specifications, drawings, schedule of quantities, time and progress charts and any other material necessary for completing the tender documents and get the same approved by the Bank. Suitable time schedule shall be worked out mutually for the completion of the above items.
8. Execution of works: The Bank has a set policy for selection of the contractors and award of work viz. calling of Quotation, Inviting Tenders and award of work on Nomination basis. The process involves preparation of Notice Inviting Tender (NIT) consisting of Detailed Tender Document, Estimates, Terms and Conditions, Design Specifications and Bill of Quantities. All the documents pertaining to the tender document have to be prepared and submitted to the Bank for approval.
9. Post Order: Preparing select list/pre-qualification list of the contractors including making visits to the contractors' work along with the Bank's representatives, if and as desired/required, inviting tenders for various trades, preparing comparative statements and submitting assessments and recommendations thereon, arranging pre-bid meeting of contractors in consultation and jointly with the Bank and preparing the minutes of pre-bid meeting and submitting to the Bank for approval, assisting the Bank to conduct negotiation with bidder wherever necessary and after Bank's decision on the tender, preparing contract documents and getting them executed by the contractors selected by the Bank after obtaining Bank's approval for the contracts.

10. Preparing requisite number of copies of the contract documents of the various trades including all drawings, specifications and other particular and such further details and drawings as are necessary, for use of the Bank, the contractors and the site engineers for the proper execution of the work.
11. Assuming full responsibility for design for all works, for the quantity of the materials used in the work and installations and ensures that the construction is according to the designs, drawings and specifications.
12. Assuming full responsibility for supervision including day-to-day supervision, monitoring, quality control, co-ordination with BANK and the contractors and reporting daily progress by posting sufficient number of qualified technical staff (preferably graduate in Architect or Civil Engineering having minimum 5 years' experience in similar type of works) as necessary to ensure proper and timely execution of the said works as per drawings and specifications. Bio-data of above technical staff shall be furnished to BANK. Site Engineers shall be engaged full time during the progress of work on daily basis throughout the entire period of the Project for day-to-day supervision, ensuring smooth progress by prompt supply of drawings and giving proper directions and also co-ordination with all the agencies engaged in the design engineering and execution of various items of work as required.
13. During the course of the execution of the project, suggesting any change in the design if required, taking measurements jointly with the contractors/contractor's representatives after completion of every stage of items of work, recording measurements and quantities in specified Measurement Books at the site, preparation of computerized soft copies of measurements and quantities in spread sheets and certification of measurement sheets with sign and stamp in all pages of measurement sheet and submitting the certified measurement sheets to BANK.
14. Preparing the rate analysis of extra / substitute items, if any, with respect to CPWD Schedule of Rates (SoR), issued by the GoI with due recommendations and submitting to BANK for its approval.
15. Certifying the Running Account (RA) Bills and Final Bills of the contractors with personnel visit and verification and due recommendations preferably within a week's time of submission of bill by the contractor and submit to BANK for sanction so that the Bank shall be able to make payments to the contractor within reasonable time.
16. Preparing detailed comparative statement of works carried out with respect to actual sanctioned awarded quantities with remarks and recommendations to excess and savings of quantities and submit to BANK along with certified RA Bills.
17. Review meetings will be held at Central Bank of India, Regional Office, Gaya on a fortnightly basis /as and when required, in the presence of the architect, contractor and a

representative of the Bank and issues related to smooth execution of the project shall be discussed. The minutes of the meetings shall be recorded by the Architect and get it approved by the Bank. The changes as decided in review meeting and as per the approved minutes shall be communicated to the contractor in writing by the Architect within a weeks' time of the review meeting.

18. Issue completion certificate after completion of work at site and submitting the final two sets of 2D drawing of the completed work (as built drawings) with soft copies. The work executed along with the completed drawing will be jointly inspected along with the contractor, architect and Bank Officials before settling the final bill.
19. Any other services incidental to or connected with the said works usually and normally rendered by architect and not referred to in any of the items referred to above.
20. The Architect's association will continue from the beginning of the project work till its completion, settlement of the bills and during defect liability period. The Architect will plan the works in such a way that the project could be completed within the scheduled time specified in the tender of the project.
21. Any other work related to repair/renovation/civil works/ design/ drawing etc. as suggested by the Bank.

22. Payment of Fees

- a) The Consultant shall quote his/her remuneration in financial BID for the services rendered by him/her in relation to the said work and in particular for the services herein mentioned as the percentage of actual cost of individual project, inclusive of all taxes (excluding GST).
- b) GST shall be paid extra as per applicable rates.
- c) The remuneration as the percentage of actual cost of project shall remain constant for the project irrespective of the size of the project.
- d) TDS and other statutory deductions shall be deducted from the invoice as per applicable rates.

23. Method/ Mode of Payment

The fees set out shall be initially calculated and paid on the basis of the estimated value of each work as approved by BANK till the work is awarded and thereafter as per accepted tender cost (s) and the same shall be paid proportionately upon completion of each stage of work as indicated below. The total fee, however, will be calculated and finally settled on actual cost of works including extra/substitute items. TDS, as applicable, shall be deducted while settling the bills.

- On the approval of sketch design and preliminary estimates – 10%
- On preparation of required drawings and particulars for structural work, services, etc. for applications to be made to Bank and Local Authorities for approval and processing the same – 15%
- On approval of detailed architectural working drawings and structural/ service drawings sufficient for preparing detailed estimates of cost – 25%

- On approval of detailed estimates, preparation of tender documents, tender process and advising on tenders received – 35%
- On award of job – 45%
- For making periodic visits for inspection and quality surveillance preparing other details and drawings as may be required during execution along with variation control to be paid progressively with execution of the work – 90%.
- Issue of completion certificate and as-built drawings – 95%.
- At the end of Defect Liability period of contracts – 100%.

The fees will be calculated as the percentage quoted on the actual cost of works as executed and supervised by the Consultant and paid to the contractors. The items of works, which are carried out by the Bank directly, shall be excluded from the aforesaid actual cost to be taken into account for calculation of fees.

The Consultant's fee includes all the expenses related with salaries of site Engineer, other officers/staff, Consultant fee and profits, local conveyance, TA, DA, etc. for visiting to our office and site for review meetings/inspection of works.

24. Time Schedule for Assignment

Following time schedule shall be generally followed by the Architect for his important stages of consultancy assignment unless otherwise specified separately in the work order according to nature of the work:

Stages of Assignment	Time Schedule
Submission of Initial Scheme after the date of the respective Work order.	Within 10 days
Submission of Final estimates/scheme	Within 7 days of approval on corrected initial scheme
Submission of draft detailed estimation, draft tender document with BOQ and drawings	Within 7 days of approval on Final scheme
Scrutiny of Price Bid, submission of Comparative statement with recommendations	Within 7 days of opening of Price Bid
Submission of progress report of the project	Every fortnight
Review meeting of the project with contractor, consultant and Bank's Engineer	Every fortnight
Certification of RA Bill of the contractor and submission	Within 7 days of submission of RA Bill
Certification of Final Bill of the contractor and submission	Within 21 days of submission of Final Bill.

25. Other Terms and Conditions:

- Before quoting the fees, the Consultant at his own cost, if desires so, shall visit and inspect the site/s and shall make his own assessment about the site conditions, nature of assignment and type of works to be executed.

- ii) The Consultant will be selected according to the lowest among total quoted fees of the project among the empaneled bidders.
- iii) The Consultant shall depute sufficient number of technical personnel in the project for daily supervision, monitoring, quality control and measurements to ensure smooth progress of the project as scheduled.

26. Termination of Agreement

a) The agreement herein may be terminated at any time by either party by giving a written notice of One month to the other party. Even after the termination of their employment, the Consultants shall remain liable and be responsible for due certification of the works done hitherto and acts performed till termination and approval of any bills submitted by the contractors at any time in respect of the works executed till such termination. If any winding up proceedings are contemplated or initiated against the Consultants, the Bank shall be entitled to terminate the agreement and entrust the work to any other Consultant.

b) If the Consultants shall close their business or die or become incapacitated from acting as Consultants, then the Agreement shall stand terminated.

c) In Case

(i) the Consultants fail to adhere to the time schedule stipulated in the Para 24 therein or the extended time which may be granted by the Bank in his sole discretion, OR

(ii) there is any change in the constitution of the Consultants' company or firm for any reason whatsoever, the Bank shall be entitled to terminate this Agreement, after due notice, and entrust the work to some other Consultants.

d) In case of termination under sub-clauses (a) or (b) or (c), the Consultants shall not be entitled to fees, or compensation, except the fees payable to them up to the stage of work actually done, which shall be solely decided and determined by the Bank.

e) In case of termination under sub-clause (a) or (b) or (c), the Bank may make use of all or any drawings, estimates, measurements or other documents prepared by the Consultants, after a reasonable payment up to the stage of work done for the services of the Consultants for preparation of the same in full as provided herein, provided always that all the sanctions and approved plans/designs and other drawings shall remain the property of the Bank and the same shall be surrendered by the Consultants to the Bank within ten days from the date of such termination, without demur.

27. Damages

Notwithstanding what is contained in clauses herein above, if the Bank is put to any loss or suffers any damages (including cost escalations in execution of the said works) due to delays in carrying out the obligations under these terms or negligence, indolence or breach of any of the terms and conditions herein contained on the part of the Consultants, whether the cause for such loss or damage is immediate or remote, the Consultants shall be liable not only to forgo their fees for the quantum of work thus done but also make good losses

and damages on a written demand made by the Bank and a certificate issued by the Bank as regards the amount of such loss or damage shall be final and conclusive as between the Bank and the Consultant and shall not be questioned either inside or outside a Court, tribunal or arbitration. Such loss or damage, if not reimbursed within the time stipulated by the Bank, shall, without prejudice to the Bank's right to recover the same in accordance with the law, be recovered by the Bank from any sums payable to the Consultant, either under this contract or any other contract made between the Bank and the Consultants for any other works belonging to the Bank, provided always that such damage or loss recoverable from the Consultants shall not be more than 10% of the fees payable to them under the contract. Provided further that, in addition to what is contained hereinabove in this clause, the Consultant shall indemnify the Bank through a Professional Liability Insurance Policy to be taken at his cost with a Nationalised Insurance Company to the extent of the full amount of fees to be charged by the Consultants on the basis of estimated cost of works. Such policy shall be obtained and deposited with the Bank within a period of 2 (two) months from the date of execution of the contract and shall be kept valid by the Consultants during the subsistence of this Contract.

28. Transfer of Interest

The Consultants shall not assign, sublet or transfer their interest in this Agreement, without the written consent of the Bank.

29. Article of Agreement

The Consultant has to sign the agreement as per attached "Article of Agreement". This agreement shall be executed in duplicate and the Bank shall retain the original and the Consultants shall retain the duplicate. The Consultant shall bear the Stamp Duty on the original as well as the duplicate of this Agreement.

30. Arbitration

If any dispute, difference or question shall at any time arise between the parties concerning anything or as to the rights, liabilities and duties of the parties under this Agreement, the decision of the Bank will be final and binding.

31. Services continued to be rendered notwithstanding any reference or dispute to the arbitration

It is specifically agreed that the Consultant shall continue to render its services provided herein with all due diligence, professional skill and tact notwithstanding that any matter, question or dispute has been referred to arbitration.

These will be contract-based consulting services and no/any other right remuneration except service charge is payable by BANK.

Accepted all terms & conditions

Date :-

Place :-

(Signature, Name, Address and Seal of the Consultant)

ARTICLES OF AGREEMENT

ARTICLES OF AGREEMENT made this _____ day _____ of _____ between the Central Bank of India (hereinafter called "the Bank") and having its Regional Office at Gaya of the one part and M/s ----

_____ (herein after called "the Consultant")
having its office at _____
-- on the other part.

WHEREAS the Bank is desirous of getting executed "**Appointment of Architect cum Project Management Consultant for renovation work of proposed Regional office premises at Gaya**" and has caused the terms and conditions of the contract showing and describing the work to be done to be prepared by or under the direction of the Bank.

AND WHEREAS the said terms and conditions have been signed by or on behalf of the parties hereto.

AND WHEREAS the Consultant has agreed to offer his/her services upon and subject to the conditions set forth in the Scope of Work, Scale of Fees, Mode of payment, Terms and Conditions and Work Order of Contract (all of which are collectively hereinafter referred to as "the said Conditions") the work shown upon the said Terms and conditions at the respective rates therein set forth amounting the sum as therein arrived or such other sum as shall become payable there under (hereinafter referred to as "the said contract amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:-

1. In consideration hereinafter mentioned, the Consultant will upon and subject to the conditions annexed, carry out and complete the works shown in the contract, described by or referred to Scope of Works and in the said conditions.
2. The Bank shall pay the Consultant the said fee/amount or such sum as shall become payable at the times and in the manner specified in the said conditions.
3. The said Conditions and Appendix thereto and the documents attached hereto shall be read and construed as forming part of this Agreement and the parties hereto shall be respectively abide by, submit themselves to the said Conditions and the correspondence and perform the agreements on their part respectively in the said conditions and the documents contained herein.
4. This Agreement and documents mentioned herein shall form the basis of this contract.
5. The Consultant shall afford every reasonable facility for execution of the said work.
6. Time shall be considered as the essence of this contract, and the Consultant hereby agrees

to complete the entire work within the time period prescribed in the Time schedule reckoned from the date of issue of work order subject nevertheless to the provision for extension of time.

7. All payments by the Bank under this contract will be made only through Online/electronic mode.

8. All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Gaya and only Courts in Gaya shall have the jurisdiction to determine the same to the exclusion of all other courts.

9. That all the parts of this contract have been read by the Consultant and fully understood by him/her.

10. Period of Contract will be one years from the date of execution of the agreement which may be further renewed based on the efficiency of the services as determined through review by BANK for a period of one year at existing rates.

IN WITNESS WHEREOF the Bank has set its hands to these presents through its duly authorized officials and the Consultant has caused its common seal to be affixed hereunto and the said two duplicates/ has caused these presents and the said two duplicates here of to be executed on its behalf, the day and year first herein above written. (If the Consultant is a company).

As witness our hands are affixed this _____ Day of _____ month of 2023

Signed and Delivered by BANK by the hand of: Name: Designation:	Signed and Delivered by bidder (Consultant) by the hand of: Name: Designation:
In presence of : 1) 2)	In presence of : 1) 2)

Financial Bid

Appointment of Architect cum Project Management Consultant for renovation work of civil engineering, architectural design and cost estimation, etc. of proposed Regional office premises of Central Bank of India at Gaya.

Particulars	Scale of Fee to be quoted by consultant as percentage (%) of project cost (only 2 decimal places) only one rate to be quoted write in both words and figures
Professional consultancy to be quoted by applicant to render services as mentioned in the Scope of work of this bid document.	In fig (%):
	In words :

Note:

I. Consultancy Fees to be quoted inclusive of all expenditure related to consultancy assignment as per scope of work and tender conditions including all taxes. GST shall be paid extra as applicable.

II. Separate work order for each assignment will be given by BANK and project cost means estimated cost or actual cost, whichever is less. Cost of items/services directly purchased/sourced by BANK will not be included in the project cost.

DECLARATION

I/We have read and understood all instructions/conditions and I/We have taken into account the above instructions/conditions while quoting the rates.

Place:

Date:

Name, Address and Seal of the Consultant